

## 1 LOCAL TRAFFIC REGULATIONS AND RESTRICTIONS

- 1.1 Control of aircraft moving on movement area
  - 1.1.1 The aircraft will not be led to stands 25, 50 to 75 and E1 to E7 by FOLLOW ME car and the control service will be provided in the position of stand.
  - 1.1.2 Entry of aircraft to the stand using its own propulsion is allowed if the control service is present in the position of stand.
  - 1.1.3 The control service for aircraft leaving the stand on apron will be provided on request only.
  - 1.1.4 The control service for aircraft leaving or intending to stand on stands other than stands on aprons will be given only on aircraft operator's or pilot-in-command's request.
  - 1.1.5 While taxiing on the apron, the pilot shall assume full responsibility for avoiding collision with other aircraft, vehicles, persons or objects.
  - 1.1.6 Because of increasing of apron NORTH capacity the airport operator (Prague Airport) is authorized to order releasing of a stand and towing of an aircraft to an alternative lay-by/apron stand if the aircraft occupies the apron stand for more than 180 minutes.
  - 1.1.7 Performance of engine test runs at the Aprons of LKPR is prohibited, with exception of stands from E3 to E7 on the apron EAST in engine idling speed for propeller aircraft with wingspan maximally 29 m in time from 0600 to 2200 (0500-2100).
- 1.2 Taxiing
  - 1.2.1 Taxiing of aircraft with usage of its own engines is allowed only on manoeuvring area. Taxiing outside manoeuvring area is prohibited.
  - 1.2.2 Due to safety reasons for taxi-out on the apron use minimum power only.
  - 1.2.3 Avoiding of other aircraft near the holding points is the full responsibility of the pilot-in-command, as a safe separation is not ensured here.
  - 1.2.4 After landing on RWY 06/24 via RWY 12 is prohibited unless otherwise stated by ATC. There is prohibited taxiing of aircraft to RWY 12 along RWY 06/24 with exemption of the segment between TWY L and TWY D.
  - 1.2.5 TWY FF is closed for all operation of aircraft.
  - 1.2.6 The taxi speed limit of max. 15 kt applies in the following sections:
    - TWY D between TWY L and TWY J;
    - TWY G between TWY L and TWY B;
    - TWY H between TWY L and TWY B;
    - TWY H1.
  - 1.2.7 Air-taxiing of helicopters from/to TWY Q1 to/from APN Bell is allowed only for helicopters with rotor diameter up to 15 m.
  - 1.2.8 Taxiing of helicopters equipped with a wheeled landing gear is only permitted in ground taxiing mode. In the event of a wheel chassis failure preventing taxiing on the ground, air-taxiing is permitted.

## 1.3 HIGH INTENSITY RWY OPERATIONS - HIRO

1.3.1 HIRO procedures are applied from 0500 to 2100 (0400 - 2000) hours.

1.3.2 If unable to comply with the HIRO system, pilots are requested to advise ATC as soon as possible.

## 1.4 Arrival

1.4.1 Whenever RWY conditions permit, pilots are requested to vacate RWY after landing via following exit taxiways:

TYPE CLASS	RWY 24		RWY 06		RWY 30	RWY 12	
MEDIUM-JET LDA	D RET* 2075 m		L RET* 1558 m	B 2448 m	G 2099 m	P 1690 m	R 2535 m
MEDIUM-PROP LDA	C 1309 m	D RET* 2075 m	L RET* 1558 m		G 2099 m	P 1690 m	

1.4.2 In order to ensure a minimum RWY occupancy time, it is recommended to nominate the expected exit taxiway during the approach briefing. Pilots are requested to aim for an exit, which can be made, rather than to aim for an earlier one, just to miss it and to roll slowly to the next.

## 1.5 Departure

1.5.1 Whenever RWY conditions permit, pilots should prepare and be ready to accept the following intersection take off runs:

TYPE CLASS	RWY 24	RWY 06	RWY 30	RWY 12
MEDIUM-JET TORA	THR 3715 m	E 3077 m	THR 3250 m	D 2757 m
MEDIUM-PROP TORA	B 2557 m	D 2266 m	R 2590 m	G 2238 m

1.5.2 Cockpit checks should be completed prior to line-up and any checks requiring completion on the RWY should be kept to minimum.

1.5.3 Pilots should ensure that they line up immediately after being cleared and to be ready to continue with a rolling take-off if necessary.

## 1.6 Flight procedures

VFR flights may expect significant restrictions regarding required trajectory, flight level and flight time (its extension) due to high traffic density in connection with position and configuration of LKPR and LKKB airports, which requires implementation of additional mechanisms to keep desired safety level, fluency and efficiency of flights.

Operation of Mode S transponders when the aircraft is on the ground

An A-SMGCS surveillance system utilising Mode S transponders data is in operation at Praha/Ruzyně Airport.



Aircraft operators intending to use Praha/Ruzyně airport shall ensure that the Mode S transponders are able to operate when the aircraft is on the ground.

Flight crew shall:

- set the aircraft identification if such feature available. This setting shall correspond to identification filled in item 7 of filed ICAO flight plan or to the aircraft registration when no flight plan has been filed;
- select the Mode A 2000 code, unless otherwise instructed by ATC;
- activate transponder (XPNDR or the equivalent, e.g. ON) or AUTO if available:
  - at the request for push back or taxi, whichever is earlier
  - after landing continuously until the aircraft is parked on the stand
- deactivate transponder if the aircraft is parked on the stand (OFF or equivalent, e.g. STBY).

#### 1.6.1 Arrivals

##### 1.6.1.1 Arrivals to LKPR

Pilots intending to land at LKPR are obliged to obtain the airport slot in accordance with AIP ČR LKPR AD 2.20.1 (Coordinated airport).

Unless otherwise instructed by ATS (e.g. for night VFR flights), pilots intending to enter CTR Ruzyně are urged to provide the entry always below the lower limit of TMA Praha or below the lower limit of TMA Vodochody and with respect to AIP ČR AD 2-LKPR-VFRC (VFR arrival routes).

Pilots shall:

- select SSR code A2000 (unless otherwise instructed by ATS) with respect to AIP ČR ENR 1.6.2.4.5 (SSR codes) and be compliant with AIP ČR LKPR AD 2.22.3 (Operation of mode S transponders);

*Note: Pilots are urged to report an exemption from the requirement to carry Mode S ELS, if granted, according to AIP ČR GEN 1.5.1.3.3 (Exemptions)*

- establish communication on frequency of Ruzyně RADAR 118,310 MHz in accordance with AIP ČR ENR 1.2.1.10.1 (Handover of information about VFR flight). Outside hours of operation establish communication on frequency of Praha RADAR 127,580 MHz in accordance with AIP ČR LKPR AD 2.18 (ATS Communication Facilities, Hours of operation);
- hand over information about flight in accordance with AIP ČR ENR 1.2.1.10.2 (Handover of information about VFR flight);
- confirm current ATIS information with QNH read back;
- when the instruction to transfer to RUZYŇ TWR received, establish communication only. Information about flight are not handed over.

Special procedures for pilots of helicopter emergency medical service, Police of the CR and SAR

Pilots shall:

- unless otherwise instructed by ATS, select SSR code with respect to AIP ČR ENR 1.6.2.4.3 (SSR codes for special purposes) and be compliant with AIP ČR LKPR AD 2.22.3 (Operation of mode S transponders);
- establish communication on frequency of Ruzyně RADAR 118,310 MHz in accordance with AIP ČR ENR 1.2.1.10.1 (Handover of information about VFR flight). Outside hours of operation establish communication on frequency of Praha RADAR

127,580 MHz in accordance with AIP ČR LKPR AD 2.18 (ATS Communication Facilities, Hours of operation);

- hand over information about flight in accordance with AIP ČR ENR 1.2.1.10.2 (Handover of information about VFR flight);
- confirm current ATIS information with QNH read back;
- in case the instruction to transfer to RUZYŇ TWR received, establish communication only. Information about flight are not handed over

#### 1.6.1.1.1 Short landing of VFR flights on RWY 30

Execution of short landing procedure enables simultaneous operations on RWY 06/24. Requirements:

- landings can be provided by aircraft up to MTOW 7000 kg;
- final approach speed of aircraft corresponds with category "A";
- landing can be executed between SR - SS only;
- visibility 5 km or more and clouds BKN-OVC 1500 ft or more;
- braking action will not be adversely affected by runway deposits of snow, slush or water;
- aircraft vacates RWY 30 via TWY P at the latest.

In case of the need of missed approach, pilot shall turn left not later than abeam TWY R, proceed to waypoint TANGO, so as not to pass intersection RWY 30 and TWY P, and climb not higher than 2500 ft AMSL.

#### 1.6.1.2 Arrivals to destination in CTR Ruzyně outside LKPR

Unless otherwise instructed by ATS (e.g. for night VFR flights), pilots intending to enter CTR Ruzyně are urged to provide the entry always below the lower limit of TMA Praha or below the lower limit of TMA Vodochody and with respect to AIP ČR AD 2-LKPR-VFRC (VFR arrival routes).

Pilots shall:

- select SSR code A2000 (unless otherwise instructed by ATS) with respect to AIP ČR ENR 1.6.2.4.5 (SSR codes);

*Note: Pilots are urged to report an exemption from the requirement to carry Mode S ELS, if granted, according to AIP ČR GEN 1.5.1.3.3 (Exemptions)*

- establish communication on frequency of Ruzyně RADAR 118,310 MHz in accordance with AIP ČR ENR 1.2.1.10.1 (Handover of information about VFR flight). Outside hours of operation establish communication on frequency of Praha RADAR 127,580 MHz in accordance with AIP ČR LKPR AD 2.18 (ATS Communication Facilities, Hours of operation);
- hand over information about flight in accordance with AIP ČR ENR 1.2.1.10.2 (Handover of information about VFR flight);
- confirm current ATIS information with QNH read back;
- in case the instruction to transfer to RUZYŇ TWR received, establish communication only. Information about flight are not handed over;
- handover the report of arrival in accordance with AIP ČR ENR 1.2.2.1 (Reports of arrival). Contact TWR Ruzyně by telephone +420 220 374 048.

Special procedures for pilots of helicopter emergency medical service, Police of the CR and SAR

Pilots shall:



- unless otherwise instructed by ATS, select SSR code with respect to AIP ČR ENR 1.6.2.4.3 (SSR codes for special purposes) and be compliant with AIP ČR LKPR AD 2.22.3 (Operation of mode S transponders);
- establish communication on frequency of Ruzyně RADAR 118,310 MHz in accordance with AIP ČR ENR 1.2.1.10.1 (Handover of information about VFR flight). Outside hours of operation establish communication on frequency of Praha RADAR 127,580 MHz in accordance with AIP ČR LKPR AD 2.18 (ATS Communication Facilities, Hours of operation);
- hand over information about flight in accordance with AIP ČR ENR 1.2.1.10.2 (Handover of information about VFR flight);
- confirm current ATIS information with QNH read back;
- in case the instruction to transfer to RUZYŇ TWR received, establish communication only. Information about flight are not handed over;
- handover the report of arrival in accordance with AIP ČR ENR 1.2.2.1 (Reports of arrival). Contact TWR Ruzyně by telephone +420 220 374 048.

## 1.6.2 Departures

### 1.6.2.1 Departures from LKPR

Pilots planning to depart from LKPR are obliged to obtain the airport SLOT in accordance with AIP ČR LKPR AD 2.20.1 (Coordinated airport).

Unless otherwise instructed by ATC, pilots shall:

- establish communication on frequency of Ruzyně DELIVERY 120,060 MHz in accordance with AIP ČR ENR 1.2.1.10.1 (Handover of information about VFR flight) to obtain ATC clearance for departing aircraft and to obtain engines start-up approval;

*Note 1: Exceptionally, when no flight plan before departure has been filed, it is possible to hand over information about flight by telephone to TWR Ruzyně +420 220 374 198*

*Note 2: Engines start-up approval is not a part of ATC clearance for departing aircraft*

- hand over information about flight in accordance with AIP ČR ENR 1.2.1.10.2 (Handover of information about VFR flight);
- confirm current ATIS information with QNH read back;
- select SSR code and be compliant with AIP ČR LKPR AD 2.22.3 (Operation of mode S transponders).

*Note: Pilots are urged to report an exemption from the requirement to carry Mode S ELS, if granted, according to AIP ČR GEN 1.5.1.3.3 (Exemptions)*

Unless otherwise stated by ATC, pilots shall establish communication on frequency of Ruzyně GROUND 121,910 MHz to obtain a taxi clearance. Instruction for frequency change to Ruzyně GROUND is not being issued.

Unless otherwise stated by ATC, departure is provided in accordance with AIP ČR AD 2-LKPR-VFRC (VFR Departure routes).

Special procedures for pilots of helicopter emergency medical service, Police of the CR and SAR

Pilots shall:

- establish communication on frequency of Ruzyně TOWER 134,560 MHz immediately prior to departure. Engines start-up approval is not requested;

- select SSR code with respect to AIP ČR ENR 1.6.2.4.3 (SSR codes for special purposes) and be compliant with AIP ČR LKPR AD 2.22.3 (Operation of mode S transponders);
- hand over information about flight (initial routing);
- confirm current ATIS information with QNH read back.

#### 1.6.2.2 Departures from CTR Ruzyně outside LKPR

Unless otherwise instructed by ATC, pilots shall:

- contact TWR Ruzyně by telephone +420 220 374 048 to obtain ATC clearance for departing aircraft, in accordance with AIP ČR ENR 1.2.1.10.1 (Handover of information about VFR flight);

*Note: ATC clearance for departing aircraft does not mean clearance for take-off*

- hand over information about flight in accordance with AIP ČR ENR 1.2.1.10.2 (Handover of information about VFR flight);
- select SSR code with respect to AIP ČR ENR 1.6.2.4.5 (SSR codes);

*Note: Pilots are urged to report an exemption from the requirement to carry Mode S ELS, if granted, according to AIP ČR GEN 1.5.1.3.3 (Exemptions)*

- establish communication with ATC unit on frequency handed over as part of ATC clearance for departing aircraft.

*Note: If radiotelephony communication is limited due to technical reasons, the departure shall be commenced at agreed time and radio contact shall be established as soon as possible when airborne*

Unless otherwise stated by ATC, departure is provided in accordance with AIP ČR AD 2-LKPR-VFRC (VFR Departure routes).

Special procedures for pilots of helicopter emergency medical service, Police of the CR and SAR

Pilots shall:

- select SSR code with respect to AIP ČR ENR 1.6.2.4.3 (SSR codes for special purposes);
- establish communication on frequency of Ruzyně TOWER 134,560 MHz immediately prior to departure;

*Note: If radiotelephony communication is limited due to technical reasons, radio contact shall be established as soon as possible when airborne*

- hand over information about flight (initial routing);
- confirm current ATIS information with QNH read back.

Special procedures for pilots of helicopter emergency medical service, Police of the CR and SAR

Pilots shall:

- select SSR code with respect to AIP ČR ENR 1.6.2.4.3 (SSR codes for special purposes);
- establish communication on frequency of Ruzyně TOWER 134,560 MHz immediately prior to departure;

*Note: If radiotelephony communication is limited due to technical reasons, radio contact shall be established as soon as possible when airborne*

- hand over information about flight (initial routing);



- confirm current ATIS information with QNH read back.

### 1.6.3 Training VFR flights

1.6.3.1 Training flight is a flight being performed for the purpose of gaining or validation flight crew licence.

1.6.3.2 Training flights are limited due to air traffic density.

1.6.3.3 Except flights intending to land at LKPR and having allocated airport slot (see AIP ČR LKPR AD 2.22.6.1.1 - Arrivals, the only activities are accepted:

- flight via VFR Arrival and Departure route;
- and, if necessary, approach to the RWY at LKPR without landing followed by departure.

1.6.3.4 Unless otherwise stated by ATC, arrival and/or departure is provided in accordance with AIP ČR AD 2-LKPR-VFRC (VFR Arrival and Departure routes).

1.6.3.5 Flights shall be coordinated by telephone with APP Praha +420 220 374 548 in advance.

1.6.3.6 Execution of the flight will depend on actual traffic situation, it might be different from previously coordinated procedure.

1.6.4 Conditions of issuing clearances to flights of free manned balloons in CTR Ruzyně and MCTR Kbely

1.6.4.1 All flights shall be carried out only according to VFR or as special VFR flights. Prior to departure of balloons from a site inside of CTR Ruzyně and/or MCTR Kbely the pilot-in-command is obliged to request ATC clearance from appropriate ATS unit (APP Praha or MTWR Kbely).

*Note 1: It is possible to contact MTWR Kbely on telephone number +420 973 207 157.*

*Note 2: Special VFR flight - see definition in regulation L 2.*

1.6.4.2 Prior to entrance to CTR Ruzyně and/or MCTR Kbely during the flight the pilot-in-command is obliged to request entry clearance from appropriate ATS unit at least 3 minutes before calculated time of area border crossing.

1.6.4.3 Conditions of entry to CTR Ruzyně/MCTR Kbely:

- two-way radio contact,
- equipment with SSR transponder working in modes A and C,
- approval of trajectory and level of flight and communication failure procedures by appropriate ATS unit.

1.6.4.4 Flights of balloons may be restricted if necessary to keep desired safety level, fluency and efficiency of flights in CTR Ruzyně and MCTR Kbely.

1.6.5 Non-standard type of flights in CTR Ruzyně, TMA Praha a CTA 1 Praha

1.6.5.1 Non-standard flight types (NSF) refer to activities beyond those specified in AIP CR ENR 1.1.11.1.1, particularly including activities such as aerial photography flights, flights for the inspection of power lines and pipelines, and similar operations.

1.6.5.2 These flights are subject of a request for NSF, see AIP CR ENR 1.1.11.1.

- 1.6.5.3 In addition to approved NSF request, it is necessary to coordinate the flight by telephone with APP Praha +420 220 374 548 before its beginning.
- 1.6.5.4 Execution of the flight will depend on actual traffic situation, it might be different from previously coordinated procedure.
- 1.6.6 Standard visual arrival and departure routes to/from LKPR
- 1.6.6.1 Standard visual arrival and departure routes to/from LKPR are shown on VFR Arrivals and Departures Chart

VFR entry and exit significant points to/from CTR LKPR		
Designation	Location	Coordinates
SIERRA	Beroun (motorway bridge)	49 57 42 N 014 04 58 E
NOVEMBER	Velvary (silo)	50 16 06 N 014 14 21 E
WHISKY	Kačice (motorway flyover)	50 09 10 N 013 58 59 E
ECHO	Radotín (railway station)	49 59 10 N 014 21 41 E

## 2 ADDITIONAL INFORMATION

- 2.1 Praha/Ruzyně Airport is a co-ordinated airport. Therefore for all flights and whatever their changes (except emergency landing, flights connected with human life saving, search and rescue flights) the slots for arrival and departure shall be requested before realization of flight from the airport coordinator at the address:

Slot Co-ordination of the Czech Republic  
 Praha/Ruzyně Airport  
 P.O.Box 67  
 160 08 Praha 6  
 Czech Republic  
 ☎ +420 220 116 122  
 PRGSP7X@prg.aero (sending slot requests - format SCR, GCR)  
 slot.coord@prg.aero (other communication)  
 Operational hours: H24

- 2.2 Handling agents

Czech Airlines Handling, a.s. (for all flights)  
 ☎ +420 220 111 629, ☎ +420 220 113 445, 📠 +420 220 111 626, handling@prg.aero,  
 SITA: PRGK07X, SITA: PRGKD7X, FREQ: 131,955, www.czechairlineshandling.com

Menzies Aviation (Czech), s.r.o. (for all flights)  
 ☎ +420 220 113 171, ☎ +420 220 114 617, 📠 +420 235 360 001,  
 📠 +420 220 561 787, operations@menziesaviation.com, AFTN: LKPRAHDP,  
 SITA: PRGOPXH, SITA: PRGKXXH, FREQ: 131,455

Czech GH, s.r.o (for all flights)  
 ☎ +420 220 113 171, ☎ +420 220 114 617, ☎ +420 220 113 986, 📠 +420 235 360 001,  
 📠 +420 220 561 787, operations@menziesaviation.com, prg.gahandling@czechgh.cz,  
 AFTN: LKPRAHDP, SITA: PRGOPXH, SITA: PRGKXXH, FREQ: 131,455

Bell Textron Prague, a.s. - Executive Aircraft Handling (for general aviation flights)





☎ +420 234 624 413, 📠 +420 234 624 412, prague.handling@bh.com, FREQ 131,480 MHz

ABS Jets, a.s. - Business Aviation Handling (for general aviation flights).

☎ +420 220 112 111, 📠 +420 220 111 418, ☎ +420 725 747 997, handling@absjets.cz, SITA: PRGAJXH, FREQ 131,425 MHz

Time Air, s.r.o. - Business Aviation Handling (for general aviation and business flights).

☎ +420 725 936 010, ☎ +420 724 182 341, handling@timeair.cz, FREQ 131,880 MHz  
- crew room facility

### 3 CHARGES FOR AERODROMES

#### 3.1 Landing charges

*The airport operator, company Prague Airport, is obliged to publish landing and parking charges for Praha/Ruzyně airport and incentive scheme including conditions for its granting to airlines on their official web pages [www.prg.aero](http://www.prg.aero) in section Business Section, chapter Airport Charges.*

#### 3.2 Parking charges

*The airport operator, company Prague Airport, is obliged to publish landing and parking charges for Praha/Ruzyně airport and incentive scheme including conditions for its granting to airlines on their official web pages [www.prg.aero](http://www.prg.aero) in section Business Section, chapter Airport Charges.*

#### 3.3 Charges for passenger service

Domestic flights (per passenger)*	571,00
International flights (per passenger)*	571,00
Transfer (per passenger)*	215,00

\* includes PRM (assistance to persons with reduced mobility) charge 3,00 CZK.

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